

**POLKTON CHARTER
REGULAR BOARD MEETING - MINUTES
NOVEMBER 4, 2021, - 7:00 P.M.
TOWNSHIP HALL, 6900 ARTHUR, COOPERSVILLE, MI.**

Board Members Present: at the Township Hall were T.Costigan, C.Langeland, R.Liszewski, J.Meerman, R.Scott and M.VandenBrink. Absent: D.Biller
Additional Attendees: Jim Key, Eric and Kelly Hecksel
The Pledge of Allegiance was recited with Costigan offering the invocation.
Supervisor Costigan called the meeting to order at 7:03 p.m.

PUBLIC COMMENTS: Eric and Kelly Hecksel were in attendance and questioned if anyone looked at increasing the number of dwellings allowed within a quarter mile as required in the AG ordinance. Jim Key re-decking is needed to the ten year old suspension bridge over Deer Creek in Sheridan Park. An alternative decking product may need to be looked into. Brush hog day at Sheridan Park needs to be scheduled. Luke Meerman has contacted Jim regarding Federal Funds available for Bridges and Bike paths.

AGENDA: Liszewski moved to approve the agenda as presented. Scott supported. All Ayes; Approved.

AGENDA

CONSENT AGENDA: Scott moved with support from Liszewski to approve the Consent Agenda. Approved were: Minutes from the Regular Board meeting of October 7, Bills to be paid and the Treasurers Report. An October meeting by the PC was not held. Fire Authority financials and minutes of September 14 and October 12 were presented. There was no Sheridan Park mtg, SE School House minutes of November 1 were presented along with Cemetery minutes from October 14.

**CONSENT
AGENDA**

Bills Paid: GF\$111,349.42 (Ck#10656-10679, 1 Transfer) Payroll (Ck#3188-3196), 1 EFT PR Tax, and WF \$4,964.75(Ck#1538&1540).

**BOARD
REPORTS**

Treasurers Report: Presented by Liszewski: Delinquent Tax Payments have been distributed to their funds.

PC Report: by Scott: No September meeting. Next Month a SLU and Census Data may be on agenda.

Fire Authority Report: by Costigan: Minutes for July and August were presented. There is a Fire Fighter shortage in many municipalities. Coopersville/Polkton is looking into full time staffing. Area Ambulance reponse time is not great due to staffing. A thank-you to Fire Fighters for attending these meetings.

Sheridan Park & SE Schoolhouse: by Meerman: An OC Health Department inspector has suggested 2/1000 gallon tank be used onsite at the School House to be used with NO Drain Field due to the proposed use of this building. The tanks would require pumping on occasion, however a savings of approximately \$5000 would be identified. This process must be approved through a formal request to the OCHD. Year End Brochures are ready for folding and mailing.

Cemetery News: Costs for clean up of the 2021 Summer Storm reached approximately \$18,000. Insurance covered \$14,690 of those costs.

2021/2022 SNOW PLOWING CONTRACT: Costigan explained that LP Tree Service confirmed pricing to remain the same as in 2020/2021 with no changes to the contract. Langeland moved with Vandenbrinks support to have LP Tree service continue contact for 2021/2022 season. All Ayes, Approved.

**SNOW
PLOWING**

2021 BUDGET AMENDMENTS: Langeland presented amendments as needed:

Water Fund: Increase to Commodity 591536:921 of \$4000.00
Increase to Operations 591536:922 of \$8800.00
Decrease Contingency 591890:965 of \$2000.00
Decrease Unallocated Fund Balance \$10,800.00

**2021
BUDGET
AMENDMENTS**

These amendments are due to two reasons, maintenence on the 60th Ave line and a change in the timing of billing by Ottawa County Public Utilities. Langeland moved to approve, Support by Scott, a roll call vote was taken, all Ayes. Approved (Biller absent).

Senior Fund: Increase to City of Coopersville 260672:956.1 of \$16,000.00

Decrease Unallocated Fund Balance \$16,000.00 to include the 2020 Allocation to the City as it was left unpaid due to Covid and no activity. Scott moved to approve, Support by Liszewski, a roll call vote was taken, all Ayes. Approved (Biller absent).

Public Improvement Fund: Increase Land Pymt 245757:991 by \$5000.

Decrease Unallocated Fund Balance by \$5000. This was the last payment on the one acre parcel adjacent to the SE School and was not remembered within the 2021 budgeting process. .

Increase (for Septic) 245757:751 by \$3000.

Decrease Unallocated Fund Balance if needed by \$3000.

VandenBrink moved to approve, Support by Langeland, a roll call vote was taken, all Ayes.

Approved (Biller absent).

General Fund: Increase Delinquent Taxes 101963:963 by \$10,455.58

Increase REVENUE Delinq Taxes by \$10,455.58

Increase Pension Settlement 101101:712 by 30,578.23

Increase REVENUE Misc Income 101000:671 by 30,578.23

You cannot budget for delinquent taxes, however revenue off sets expense. Several Pension accounts closed out due to long time board members retiring. Liszewski moved to approve, Support by Langeland, a roll call vote was taken, all Ayes. Approved (Biller absent).

**2021
BUDGET
AMENDMENTS
CONTINUED**

PROPOSED 2022 BUDGET: Langeland presented the 2022 proposed budget, explaining changes made and reasons behind those suggested changes since our work meeting. No further questions.

**2022
BUDGET**

2022 BUDGET APPROVAL by RESOLUTIONS: The following resolutions were presented:

Resolution #21-11-6 General Fund Appropriations Act moved for approval by Langeland, support by VandenBrink to adopt the foregoing resolution. Roll Call Vote: All Ayes. (Biller absent) APPROVED.

Resolution #21-11-7 Compensation motion by Scott, support by Langeland to adopt the foregoing resolution. Roll Call Vote, All Ayes. (Biller absent) APPROVED

Resolution #21-11-8 Fire Department Fund Budget moved, Motion by VandenBrink supported by Scott to adopt the foregoing resolution with acknowledgment of the proposed full time staff expenses TBD. Roll Call Vote, All Ayes. (Biller absent) APPROVED

Resolution #21-11-9 Parks and Recreational Improvement Fund Budget: Langeland moved, supported by Liszewski to adopt the foregoing resolution. Roll Call Vote, All Ayes (Biller absent) APPROVED.

Resolution #21-11-10 Road Fund Budget: Liszewski moved with support by VandenBrink to adopt the foregoing resolution. Roll Call Vote, All Ayes (Biller Absent) APPROVED.

Resolution #21-11-11 Senior Services Fund Scott moved, supported by Langeland to adopt the foregoing resolution. Roll Call Vote, All Ayes. (Biller Absent) APPROVED

Resolution #21-11-12 Water Fund Budget motion to approve to adopt the foregoing resolution by Liszewski, support from VandenBrink, Roll Call Vote, All Ayes. (Biller absent) APPROVED

**2022
BUDGET
RESOLUTIONS
21-11-6
THRU
21-11-12**

APPOINTMENTS: Board Appointments were discussed with Cindy Timmerman agreeing to be reappointed to the Cemetery Board for a 2 year term. Further appointments will be made going forward.

**CEMETERY
RE-APPT**

BOARD DISCUSSION: Short Term Rentals are seeing movement at the State Level, State Officials are looking to take control out of local zoning and allow short term rentals in all residential zoning. Everyone is urged to contact their State Representatives with their thoughts on this hot ticket item. Ottawa County passed a resolution no longer requiring local entities to submit rezoning, ordinances or amendments to the OC Planning Commission, making it optional to do so. A Natural Gas Safety letter was received. A New Master Plan is almost complete, still waiting up census information.

**BOARD
DISCUSSIONS**

PUBLIC COMMENTS: Jim Key was wondering if anyone has made contact with MGU/DTE regarding natural gas expansion into our Township. There are 57 homes in the Leonard/84th area. Great Lakes is working in the area, likely upgrading electric and installing options for broad band.

**PUBLIC
COMMENT**

It was moved and supported to adjourn the meeting at 8:02pm.

The next regular meeting is scheduled for Thursday, December 2, 2021 at 7:00 pm.

Minutes written by: Connie Langeland, Clerk

UNApproved