

**POLKTON CHARTER**  
**A GOTO MEETING - REGULAR BOARD MEETING - MINUTES**  
**MAY 7, 2020 - 7:00 P.M.**  
**TOWNSHIP HALL, 6900 ARTHUR, COOPERSVILLE, MI.**

*The COVID 19 VIRUS- A WORLD PANDEMIC continues and the Township holds on line meetings.*

Board Members Present VIA the “GoTo: meeting web site: D.Busman, W.Courtade, J.Key, C.Langeland, R.Liszewski, B.Sahlberg and R.Scott (arriving a couple minutes late due to local WIFI problems. Absent: None

Additional Attendees: Ron Riddick – Legal Counsel, Carleen Habian, Nora Balgoyen from ITC and Carly Filler for Bright Mark.

The Pledge of Allegiance was recited with Langeland offering the invocation.  
Supervisor Sahlberg called the meeting to order at 7:05 pm.

**PUBLIC COMMENT:** There were no public comments.

**PUBLIC COMMENT**

**AGENDA:** Courtade moved to approve the agenda as amended Key supported. All Ayes; Approved.

**AGENDA**

**CONSENT AGENDA:** Key moved with Langeland in support, to approve the Consent Agenda. Approved were: Regular meeting minutes from the April 2, 2020 – *Go To meeting*, Bills to be paid, Treasurers Report, Planning Commission did not hold a April Meeting, Fire Authority special minutes for March 23. Sheridan Park nor the SE School held meetings in April. All Ayes; APPROVED.

**CONSENT AGENDA**

**Bills Paid:** GF\$24,049.37 (Ck#2424-2434) Payroll, 1 EFT PR Tax, (GF Cks#10198-10215) and WF \$7,268.45(Ck#1505-1506).

**BOARD REPORTS**

**Treasurers Report:** Liszewski: New transfer procedures and tracking of other funds continue to be worked through. Interest Rates have decreased.

**PC Report:** by Scott: No meeting. On line meetings are being looked into.

**Fire Authority Report:** by Courtade and Busman: Financials were reviewed. A special meeting was held to authorize the Chairperson and Treasurer to approve bills, through the Covid 19 pandemic, by electronic bill payment as well as set up payrolls for direct deposits.

**Sheridan Park:** by Key: No April Meeting was held. There are requests to have Doggie Bags available at Sheridan Park. Trails have been mowed and are in use.

**SE Schoolhouse:** No April Meeting was held.

**BRIGHTMARK DEVELOPMENT AGREEMENT – DIGESTER:** Carly Filler was at the *go-to-meeting*. The Development Agreement dated 5/1/2020 between Polkton Township and Brightmark Castor was reviewed, questions were asked and clarified. Specific to #3.c. Natural Gas Transmission Lines, Brightmark has negotiated with Michigan Gas Utilities to install a residential natural gas line (natural gas being a by-product of the digester process) into the growing residential zoned area, along Cleveland Street West of 80<sup>th</sup> Ave to 96<sup>th</sup> Ave. Timing for installation is projected for spring 2021. #3.d. Allows for Reimbursement of Township costs.

**DIGESTER NEWS**

**BRIGHTMARK DEVELOPMENT AGREEMENT RE#20-5-12**

A Resolution to approve The Development Agreement for Brightmark Energy Digester project and matters related thereto was presented. Member Scott moved to approve the resolution as presented with supported by Langeland. A roll call vote was held with all members voting yes. Approved. Res#20-5-12.

**NATURAL GAS TO RUN DOWN CLEVELAND STREET**

Sahlberg requested from Carly Filler that a Letter of Understanding be received from Michigan Gas Utilities to confirm the subsequent installation of gas lines.

**SONIC WALL FIRE WALL:** Upon expiration of the current fire wall, a new one has been ordered and installed by CCS. Progress continues with Ottawa County to join in with their computer network.

**FIREWALL**

**AMAR REVIEW 2020 :** The State will be conducting a review this year of our Assessing Department processes. A Property Tax Exemption Form needs to be implimented and approved by resolution. Liszewski moved with Busman in support to approve the resolution and form as presented. A roll call vote was requested, All members voting yes. Approved Res#20-5-13.

**RES#20-5-13**

**ESSENTIAL SERVICES ORDINANCE – 2<sup>ND</sup> AND FINAL READING:** Two first readings were held for this proposed ordinance amendment due to changes implemented prior to the final reading. While Consumers Energy claims that there are no plans in the works for Polkton Township, they had contacted the office and requested additional changes which could cause a delay to both the moratorium and the final reading. Board members reviewed and Nora Balgoyen from ITC was in attendance of the *go-to meeting*. Concerns were voiced over Section 21.10 A. and planting of screening trees and Section 21.10 C. Set back from Buildings. It is noted that Consumers likes to have the perimeter of their fencing visible for security reasons and trees cannot be beneath or encroaching on wires. Approval methods for this are done through a Special Land Use Application Process, If site plan approval cannot be reached through that process, the ZBA could be utilized. Scott moved to approve the Amendment to the Essential Services as written, with support from Busman. A roll call vote was held with all members voting yes. Approved. Ordinance #110-20.

**ESSENTIAL  
SERVICES  
ORD  
AMENDMENT  
2nd Reading**

**FIRE AUTHORITY CONTRIBUTION ANALYSIS:** The numbers to base the 2020/2021 Fire Authority Contributions as required by the Fire Agreement are now available. Contribution dollars will remain the same as in 2019/2020 with The City of Coopersville paying 64% and the Township paying 36% for operating and continuing the 50/50 percent for equipment and capital. Busman moved to accept the analysis as presented. Support from Langeland. All Ayes. Approved.

**FIRE  
CONTRIBUTION  
2020/2021**

**BOARD DISCUSSION:** OC has the Annual Water Quality Report ready for mailing. Brining is on track to be put down the week of May 18-20. Grandma's woods grant request has been submitted and received, nothing further is needed at this time. The 68<sup>th</sup> Street Bridge over the Grand River is proposed for shut down on June 8 and proposed to reopen by July 31, but no later than August 14. At the same time the bridge is closed, the OCPU will be installing the second water line crossing that has been discussed for many years. Revenue Sharing for all Municipalities and State entities will see significant decreases, which may cause many budgeted items to be placed on hold. Township Clean-up day has not yet been rescheduled.

**BOARD  
DISCUSSIONS**

**PUBLIC COMMENTS:** Nora from ITC thanked the board for allowing her to make comments.

**PUBLIC  
COMMENT**

It was moved and supported to adjourn the meeting at 8:15 pm. The next regular meeting is scheduled for Thursday, June 4, 2020 at 7:00 pm. possibly way of a **GOTO** meeting as well.

Minutes written by: Connie Langeland, Clerk  
UnApproved.