

POLKTON CHARTER
A GOTO MEETING - REGULAR BOARD MEETING - MINUTES
APRIL 2, 2020 - 7:00 P.M.
TOWNSHIP HALL, 6900 ARTHUR, COOPERSVILLE, MI.

On March 16, 2020, The COVID 19 VIRUS- A WORLD PANDEMIC has historically closed all schools, requiring all Michigan residents to stay home and shelter in place. Many businesses, restaurants and offices are closed. Many meetings have been canceled and local school elections postponed. Many people are out of work and under a Quarantine Order. Some items of business however must move forward and new rules have been established allowing Township Boards to hold on line meetings.

Board Members Present VIA the “GoTo: meeting web site: D.Busman, W.Courtade, J.Key, C.Langeland, R.Liszewski, B.Sahlberg and R.Scott. Absent: None

Additional Attendees: Ron Riddick – Legal Counsel
The Pledge of Allegiance was recited with Sahlberg offering the invocation.
Supervisor Sahlberg called the meeting to order at 7:05 pm.

PUBLIC COMMENT: There were no public comments

**PUBLIC
COMMENT**

AGENDA: Courtade moved to approve the agenda as amended Scott supported. All Ayes; Approved.

AGENDA

CONSENT AGENDA: Key moved with Langeland in support, to approve the Consent Agenda. Approved were: Regular meeting minutes from March 5 as amended, Bills to be paid, Treasurers Report, PC minutes of March 17, Fire Authority minutes March 10 with financials. ZBA minutes from March 12, Sheridan Park did not meet in March and the SE School minutes from March 2. Special Meeting minutes Cemetery Board from Feb 28, 2020 and the March BOR minutes. All Ayes; APPROVED.

**CONSENT
AGENDA**

Bills Paid: GF\$27,969.39 (Ck#2899-2923) Payroll, 1 EFT PR Tax, (GF Cks#10181-101197) and WF \$25.36 (Ck#1504).

**BOARD
REPORTS**

Treasurers Report: Liszewski: Revisions were made to the Statement due to the posting of a couple 2019 fund transfers as determined by the Audit. 2019 Tax year settlement has been made with Ottawa County.

PC Report: by Scott: Reviewed Ordinance section 14.03 D of the Zoning Ordinance as brought up by the Township Board in March. They agreed that the “may” should be changed to: the new dwelling “shall” be required to comply with standards in Section 21.08. Section 21.08 wording must be looked at as well. A public hearing to change this Ordinance would be required. Legal will work on new wording for this portion of the Ordinance. Emma from Fresh Coast attending the meeting and began work on master plan.

Fire Authority Report: by Courtade and Busman: The March 10 meeting was held in the new Fire Station at 30 Conran. The Fire Fighters and First Responders are using the wash down services at the new station, however the Open House will be delayed to a later date due to the Covid 19 pandemic.

ZBA Report by Busman: A regular meeting was held for Dennis Meendering, 8640 Leonard. Presenting with a very unique parcel, the variances were approved as submitted.

Sheridan Park: by Key: No March Meeting was held.

SE Schoolhouse: The Pancake Breakfast was still held on March 14 before the shutdown, final numbers are not available yet. The two new picnic tables are in place at Sheridan Park. Future meetings are likely to be postponed.

Cemetery Minutes: by Sahlberg: A Special Meeting was held to approve an increase for the Sexton.

BOR Minutes: by Salberg: The BOR Meetings were completed just prior to the shut down as well.

ESSENTIAL SERVICES ORDINANCE AMENDMENT – (2nd) FIRST READING: Upon conferring with Legal Counsel, revisions of the ordinance to set back requirements were further presented and discussed. A 500’ setback is initially required for the fencing/walled enclosure from any current building. In addition, a 125’ setback of fencing/walled enclosure is required from the services property line. Legal Counsel suggested an additional first reading and publication be held. Liszewski moved to amend the Essential Services Ordinance as discussed for a first reading. Support from Scott. A roll call vote was held, all members voting yes. A second and final reading is to be held during the May 7th meeting.

**ESSENTIAL
SERVICES
ORD
AMENDMENT
1st Reading**

RESOLUTIONS FOR MILLAGE RENEWAL REQUESTS: Last month the renewal resolutions and wordings were approved for both the Road Millage and the Senior Millage requests. A verification for the Fire Fund wording was requested having joined the Fire Protection and Rescue together as one. Legal Counsel provided options. The term "Rescue" was simply added to the wording of the resolution and proposal and presented. Courtade moved with Busman in support to approve the resolution as presented and to place the renewal question on the August 4, 2020 local primary election ballot. A roll call vote was taken, All Ayes. Approved.

**FIRE AND
RESCUE
MILLAGE
RENEWAL
RES#20-4-10**

WATER LINE SECOND CROSSING PROJECT: This project has been in the process for years, in November of 2019 the Township Board agreed to help fund and joint finance with the City of Coopersville on this project. The principal obligation of the Township is \$272,545, with interest the total debt would be \$286,065.86 plus \$4,536.36 in closing costs up front. The City of Coopersville is requesting payments be started the first of April as they have accepted the grant and bond. Sahlberg moved to start paying on the presented debt schedule with support from Scott, however this was met with opposition and retraction of this motion. Due to the continuous delay in this project and getting a finalized agreement, members of the Board felt the making of payments is premature. Busman moved to make all payments according to the schedule, contingent upon a signed agreement. Support from Langeland. A roll call vote was taken: Ayes: Key, Courtade, Busman, Liszewski, Scott and Langeland. Nays: Sahlberg. Motion Approved.

**2nd WATER
CROSSING &
FINANCING**

DIGESTER STATUS UPDATE: In March a Resolution of Intent (Res#20-3-9) to assist Bright Mark Energy with their project subject to negotiations ... was approved. An additional resolution is now presented to Consent to Sanitary Sewer Services to certain properties within the township and to execute a Master Contract. While certain negotiations are met within this resolution, some others are not, causing the execution of the Master Contract to be placed on hold to await further information. The possibility of allowing natural gas, which is to be a by product of the project, to benefit Polkton Township residents by way of access. The gas is currently projected to enter into a high pressure line and not be accessible. D.J. from Muskegon Waste Water was contacted via phone to join the meeting he also confirmed this is a negotiation point that could/should be addressed. Busman moved with Liszewski in support to authorize approval of the presented Resolution however **not** to execute signature of the Master Contract with Muskegon Waste Water until a Development Plan is presented by Bright Mark and approved by the Township Board. A roll call vote was taken, All Ayes.

**DIGESTER
STATUS
RES Consent
Musk WW
RES#20-4-11**

SPRING FLOODING, SANDBAGS AND SAND: If you live in a flood plan area along Leonard St, within the township, there are a limited number of sand bags available at the Township Hall. Sahlberg requested that a load of sand be purchased from the City of Coopersville DPW for \$350. For ease of filling sand bags if necessary. Scott moved to allow purchase of sand, support from Key. All Ayes Approved.

**SAND BAGS
& SAND**

TOWNSHIP CLEANUP DAY: Cleanup Day usually takes place the first Saturday of May. This year, it is being postponed until a later date, to be determined. A Notice is to be placed in the *Coopersville Observer*.

**CLEANUP
DAY
POSTPONED**

PELLEGROM REMOVAL OF SAND: Pellegrom has been found to be trucking dirt off of the property known as Sunset Ridge PUD. The PUD along with a Court Order does not allow Pellegrom to remove dirt from this property. A Police Report has been made available. Sahlberg will make some contacts on how best to proceed. There is no mining permitted, nor is this deemed an essential service according to the Executive Order implemented by the Michigan Governor in mid March.

**PELLEGROM
DIRT
REMOVAL**

BOARD DISCUSSION: The March 10 election was held and the May 6th election on a proposal for the Coopersville Area Schools has been postponed, due to Covid-19. It is proposed to be joined with the August 4 election.

**BOARD
DISCUSSIONS**

PUBLIC COMMENTS: There was no public comment.

**PUBLIC
COMMENT**

It was moved and supported to adjourn the meeting at 9:00 pm. The next regular meeting is scheduled for Thursday, May 7, 2020 at 7:00 pm. most likely by way of a **GOTO** meeting as well.

Minutes written by: Connie Langeland, Clerk
Approved. 5/7/2020